



## **Jammu & Kashmir State Electricity Regulatory Commission**

Winter (Nov. to April) Ambedkar (Panama) Chowk, Railway Road, Jammu-180006 (J&K)

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### **DISCLOSURE OF INFORMATION IN TERMS OF SECTION 4 OF THE J&K RIGHT TO INFORMATION ACT, 2009.**

- (i) **the particulars of its Organisation, functions and duties;**

#### **FUNCTIONS OF THE COMMISSION**

As per the provisions of Section 71 of Jammu & Kashmir Electricity Act, 2010, the Commission is vested with the responsibility of discharging the following functions:-

- (a) determine the tariff for generation, supply, transmission and wheeling of electricity, wholesale, bulk or retail, as the case may be, within the State;
- (b) regulate electricity purchase and procurement process of distribution licensees including the price at which electricity shall be procured from the generating companies or licensees or from other sources through agreements for purchase of power for distribution and supply within the State;
- (c) facilitate Intra-State transmission and wheeling of electricity;
- (d) issue licenses to persons seeking to act as transmission licensees, distribution licensees and electricity traders with respect to their operations within the State;
- (e) promote co-generation and generation of electricity from renewable sources of energy by providing suitable measures for connectivity with the grid and sale of electricity to any person, and also specify for purchase of electricity from such sources, a percentage of total consumption of electricity in the area of a distribution licensee;
- (f) adjudicate upon the disputes between the licensees and generating companies and to refer any dispute for arbitration;
- (g) levy fee for the purposes of the Act;

- (h) specify State Grid Code consistent with the Grid Code specified under the Electricity Act, 2003 (Central);
- (i) specify or enforce standards with respect to quality, continuity and reliability of Service by licensees;
- (j) fix the trading margin in the Intra-State trading of electricity, if considered, necessary;
- (k) discharge such other functions as may be assigned to it under the Act. Section 71(2) of the Act also provides that the Commission shall advise the Government on all or any of the following matters namely:-
  - (i) promotion of competition, efficiency and economy in activities of the electricity industry;
  - (ii) promotion of investment in electricity industry ;
  - (iii) reorganization and restructuring of electricity industry in the State ;
  - (iv) matters concerning generation, transmission, distribution and trading of electricity or any other matter referred to the Commission by the Government.

(ii) **the powers and duties of its officers and employees;**

The Secretary is the principal officer and assist the Commission in the discharge of its functions under the Act. The Secretary exercises his/her powers and performs his duties under the control of the Chairperson.

The Secretary has the following powers and performs the following duties, namely:-

- (a) to have custody of the records and seal of the Commission;
- (b) to receive or cause to receive all petitions, applications of references pertaining to the Commission;
- (c) to prepare or cause to be prepared briefs and summaries of all pleadings presented by various parties in each case before the Commission in the discharge of its functions in this regard;
- (d) to assist the Commission in the proceedings relating to the powers exercisable by the Commission;
- (e) to authenticate the orders passed by the Commission;
- (f) to ensure execution of the orders passed by the Commission; and

(g) to collect from the Government Department or other offices, companies and firms or any other party as may be directed by the Commission, such information as may be considered useful for the purpose of efficient discharge of the functions of the Commission under the Act and place the information before the Commission.

The Additional Secretary (Law) deputed by the Department of Law Justice & Parliamentary Affairs assists the Commission in legal matters and the court room proceedings conducted by the Commission in adjudicating upon petitions filed before it.

The Superintending Engineer deputed by the Power Development Department assists the Commission in technical matters pertaining to Generation, Distribution and Transmission of power.

The Accounts officer deputed by the Finance Department takes care of the financial matters of the Commission.

The Pvt. Secretary to the Hon'ble Chairman is deputed by the GAD.

The Commission has clerical staff which has been deputed by PDD & GAD for smooth functioning of the Commission.

One stenographer cum computer operator and one computer operator has been engaged by the Commission on contractual basis who have completed more than seven years in the Commission and are incharge of all the computed work/website of the Commission.

(iii) **the procedure followed in the decision making process including channels of supervision and accountability;**

The Commission being an adjudicating authority, various petitions are filed before it for decision, tariff petitions for Generation, Distribution and Transmission being an regular feature. The petitions filed by the Utility have to undergo technical validation session and in case of any deficiencies the Utility has to submit additional data/clarification. Then the approved gist of the petition is published in leading daily newspaper for inviting the written comments/suggestions/objections from the

stakeholders. Thereafter the meeting of State Advisory Committee of the JKSERC is convened for the purpose of eliciting the views/comments/suggestions of the members of the committee. To maintain transparency, the Commission involves the stakeholders by holding Public hearings on the petitions both at Jammu & Srinagar. After completion of the above said procedure and process of law the tariff order is issued by the Commission.

(iv) **the norms set by it for the discharge of its functions;**

***Conduct of Business.*** - In the conduct of its business and in the discharge of its function under the Electricity Act, 2010, the Commission may decide cases either by circulation amongst Chairperson and Members or such other officers or person to whom the powers and function may be delegated as per procedure which shall be laid down for the purpose or by discussion in the internal meetings of the Commission or by holding proceedings.

The Commission from time to time, holds such proceedings as it considers appropriate, for the discharge of its functions under the Electricity Act, 2010, provided that all matters, which the Commission is required, under the Act to undertake and discharge through hearing of the affected parties is done only through proceedings which are initiated in one of the following manners: -

- (a) Suo motu by the Commission.
- (b) Upon a petition filed by the Utility/licensee.
- (c) Upon a petition filed by the Government of Jammu and Kashmir.
- (d) Upon a petition filed by an affected party.

After admission of the petitions notices and processes are issued by the Commission and replies are filed by the respondents. Objections can be filed by the public as well. After hearing the matter the Commission passes order on the petition. All orders and decisions issued or communicated by the Commission are authenticated by the signature of the Secretary or an officer empowered in this behalf by the Chairperson and bears the Seal of the Commission.

- (v)& (vi) **the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions and documents that are held by it.**

The Electricity Act, 2010, all Regulations/Notifications/Orders disseminated on the Commissions website [www.jkserc.nic.in](http://www.jkserc.nic.in)

- (vii) **The particulars of any arrangements that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;**

The Commission invites objections/suggestions on the Tariff Petitions from the interested stakeholders which is followed by grant of public hearings. The Utility within three days of submission of its Petition has to publish a notice in atleast four news papers widely circulated in the areas of Generation and supply outlining the proposed tariff and calling for objections from the interested persons.

- (viii) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

As per the provision of Section 68 of J&K State Electricity Act, 2010 the Commission is required to establish a committee to be known as State Advisory Committee. The committee shall consist of not more than eleven members excluding the ex officio members to represent the interests of commerce, industry, transport, agriculture, labour, consumers, non-government organizations and academic and research bodies in the electricity sector.

As per the provision of the Section 72 of J&K State Electricity Act, 2010, State Advisory Committee is to advise the Commission on:

- i) Major questions of policy;
- ii) Matters relating to quality, continuity and extent of service provided by the utility/ licenses;
- iii) Compliance by the licensees with the conditions and requirements of their licenses;

- iv) Protection of consumer's interest; and
- v) Electricity supply and overall standards of performance by the utilities.

The Committee has to meet at least once in every six months for transaction of business. All meetings of the Committee shall ordinarily be held at the head office of the Commission. The Secretary and such person as have been invited by the Chairperson to attend the meeting may participate in the discussion with the approval of the Chairperson or the presiding Member.

The Secretary or in his/her absence an officer of the Commission designated by the Chairperson records the minutes and maintains a book, which, amongst other things contains the names and designations of the Committee members and invitees present in the meeting and proceedings thereof. The minutes of the meeting are to be signed by the person presiding over the meeting.

(ix) **A directory of its officers and employees;**

S.No.	Name of the Employee	Designation	Contact No.
1	Sh. Anil Kumar Gupta, KAS (on deputation by GAD) joined 26.10.2015	Secretary	9419220257
2	Sh. A.A.Khatan	Technical Consultant	9797400010
3	Vacant (---.04.2017)	Supdtt. Engineer (Electric)	
4	Smt. Villy Kaul (From Law Deptt.) (21.04.2017)	Additional Secretary Law	9419157453
5	Sh Anoop Kumar Sharma (From Finance Deptt.)	Accounts Officer	9906259726
6	Sh Ab. Hamid Baba (Deputed by GAD)	Pvt. Secretary	94192-37126
7	Smt. Poonam Rani (Contractual)	Steno-cum-Computer Operator	9419246192
8	Sh Babu Ram (Contractual)	Computer Operator	9419106074
9	Sh K.K.Pandita (From JKPDD)	Junior Assistant	99063-96854

10	Smt. Nelofar Jan (Deputed by GAD)	Head Assistant (Against the post of Librarian)	9797749040
11	Smt. Shafiqa Akhtar (Deputed by GAD)	Senior Assistant (Against the post of Junior Scale Stenographer)	8716820600
12	Sh Ab. Gani Kotay (Deputed by GAD)	Senior Assistant	9469789851
13	Sh Girdhari Lal (From JKPDD)	Driver	94197-15732

- (x) **The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;**

The Monthly salary/remuneration is monthly being paid as under:-

**001-Salaries**

**Salaries for Officers**

.S.No	Name	Designation	payable
1.	Sh.Anil Kumar Gupta	Secretary	1,44,618=
2	Sh.Romesh Kumar Sharma	Supdtt:Engg	1,03,356=
3	Smt.Renu Mahajan	Addl.Secy Law	86,247=
4.	Anoop Kumar Sharma	Accounts Officer	75,635=
5	Ab.Hamid Baba	Pvt.Secy	71,976=

**Officials**

1	Sh.K.K.Pandita	Cashier	43,478=
2	Sh.Girdari lal	Driver	45,099=
3	Mrs.Nelofar Jan	Head Assistant	41,152=
4	Mrs.Shafiqa Akhtar	Senior Assistant	41,078=
5	Sh. Ab.Ghani Kotay	Senior Assistant	35,785=
6	Smt.Poonam Rani	Steno-cum C/opt	13,500=
7	Sh.Babu Ram	Com.Opt	7,600=

**007 -O.E (Contingency Paid employee)**

1.	Mr.Rishi Magotra	Contingency paid class Iv	5100
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**363-Outsourcing & Upkeep**

1	<b>Wishwas Security Service Pvt. Limited.</b> on remuneration of Security Guards etc.	35,537=
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- (xii) **The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;**

Amount received 50, 00,000/- on account purchase/acquisition of land at Pampore, Srinagar has been paid to Managing Director JKI as under:-

Vide T.V.No	5/4801	Dated; 31.03.2016	For Rs 15,00,000/-
VideT.V.No	1/8443	Dated:- 06.09.2016	For Rs 35,00,000/-
		<b>Total</b>	<b>Rs 50,00,000/-</b>

- (xii) **The manner of execution of subsidy programmes, including the amounts allocated and details of beneficiaries of such programmes ;**

There is no subsidy programme which is to be executed by this Commission.

- (xiii) **Particulars of recipients of concessions permits or authorizations granted by it;**

There are no such schemes granting concessions permits or authorizations.

- (xiv) Details in the respect of the information, available to or held by it, reduced in an electronic form;

The information pertaining to the Commission is available on the website [www.jkserc.nic.in](http://www.jkserc.nic.in)

- (xv) the particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room if maintained for public use:



The information is being provided through the PIO of the Commission who is available in the office during the office timings.

(xvi) the names, designations and other particulars of the Public Information Officers;

Smt. Villy Kaul, Additional Secretary (Law) is nominated as Public Information Officer (PIO) of the Jammu & Kashmir State Electricity Regulatory Commission (JKSERC)

(xvii) such other information as may be prescribed and thereafter update these publications every year;